

**MINUTES OF THE MONTHLY MEETING OF BERSTED COUNCIL
HELD AT BERSTED JUBILEE HALL, CHALCRAFT LANE, BERSTED
AT 19:00 ON TUESDAY 11th OCTOBER 2022.**

Present: Cllrs R. Dear, K. Greenway, P. Hastings, D. Lainchbury, M. Lury, J. Spencer (Chairman), D. Thompson (Vice Chairman), J. Warr- Chapman, M. Warr- Chapman and A. Van Koolbergen

Mrs D. Holcombe (Clerk/RFO), Mrs S. O'Connell (Deputy Clerk) and Mrs K Harding (Admin Asst)

In attendance: 0 members of the public.

- 22207 Apologies for Absence**
Cllr Kapp, Cllr Yeates and C. Cllr Oppler
- 22208 Declarations of Interests** None.
- 22209 Police reports**
Cllr Spencer has recently been in contact with Sussex Police to make contact with a local Police in order to establish understanding of any issues occurring within our area.
- 22210 Public Session** None.
- 22211 Minutes of the Council of 9th August 2022**
RESOLVED that the Minutes of the Council of 9th August, having been circulated in advance, be taken as read and signed by the Chairman as a true record. Due to national mourning no September Council meeting took place.
- 22212 Matters Arising from the Minutes** None.
- 22213 Reports from County & District Councillors**
C. Cllr Greenways report was circulated to Members
C. Cllr Oppler – had sent his apologies.
- District Councillors**
D. Cllr Batley did not attend.
D. Cllr Lury had sent in a report which was circulated to Members.
D. Cllr Yeates report was circulated to Members
- 22214 Committee Minutes - To note the Minutes and receive any questions from Members.**
- (a) To note the minutes of the Planning Committee held on the 6th September 2022.
RESOLVED to note the minutes of the Planning Committee of 6th September 2022.
 - (b) To note the minutes of the Community Action Committee held on 27th September 2022.
Cllr Greenway requested that Remembrance Sunday arrangements be added to the Community Action Committee meeting agenda for Sept 2023 meeting.
RESOLVED to note the minutes of the Community Action Committee of 27th September 2022 and add agenda item.
 - (c) To note the minutes of the Finance Committee minutes held on the 27th September 2022.

RESOLVED to note the minutes of the Finance Committee minutes of 27th September 2022.

- (d) To note the minutes of the Planning Committee held on the 4th October 2022.

RESOLVED to note the minutes of the Planning Committee held on the 4th October 2022

22215 **Christmas Fayre – Saturday 3rd December 2022 10am – 2pm**

Admin Asst gave an update on arrangements already in place for the Christmas Fayre. Request made that Councillors volunteer to help at this event. An email will be circulated so that Councillors can confirm times they can assist with Tombola/Raffle stall and marshalling the stall holders as they arrive in the car park.

ACTION Admin Asst will send an email to arrange a volunteer schedule.

22216 **Financial Matters**

- (a) To approve the Income and Expenditure Report for October 2022.
The October Income and Expenditure Report had previously been circulated to all members.
RESOLVED to approve the Income and Expenditure for October 2022.
- (b) To approve October 2022 Income & Expenditure Report for Community Projects Account.
RESOLVED to approve the October Income & Expenditure Report for the Community Projects Account.
- (c) Approve the Finance Committee's recommendation to change CCTV and Alarm provider (minute 22193)
RESOLVED to approve the recommendation by Finance Committee to change CCTV/Alarm provider to Scan Station.
ACTION Clerk/RFO to arrange change.

22217 **Budget – First Draft 2023-2024**

In advance of this meeting Clerk/RFO had circulated the two budget options previously discussed at the Finance Committee on 27th Sept (minute 22191) for Members to consider and see if any further information was required. Clerk/RFO confirmed that NALC recommend a single figure increase, and Budget A equates to a 9.4%, 0.06p a week, total annual increase of £36.94 and Budget B equates to 5.02%, 0.03p a week, total annual increase of £35.46. The difference between Budget A and Budget B are cuts to Business Plan objective Speed Indicator Device (SID) 3,000 and cuts of 1,800 to playscheme and 1,000 to grants. All Members were given the opportunity to comment and ask questions and then vote. Clerk/RFO explained to Members present, that the Budget option that received a majority vote would go to the F&GP committee for consideration and final recommendation on 22nd November, this in turn will return to full Council on 13th December for ratification. Majority of Members voted for Option A. Cllr Greenway abstained as he felt further budget options still need to be discussed i.e. recycling. Additional funds have been added to cost centre 12 (refuse).

RESOLVED to agree option A is considered at the November Finance Meeting.

22218 **Governance Review**

- (a) Cllr Thompson gave an update following a discussion with Daniel Bainbridge, Group Head of Law & Governance at ADC. He felt that any review would be better after completion of Elections in May 2023.
- (b) Following this advice, proposal made to defer any review until after elections.

RESOLVED to defer until after May Elections in 2023.

22219

NALC Civility and Respect Pledge

Clerk/RFO had previously circulated the policy to members.

RESOLVED to sign up to the pledge.

22220

Parish Reports

(a) Chairman

Cllr Spencer's report was circulated and are appended to these minutes.

(b) Vice Chairman

Cllr Thompson's report was circulated and are appended to these minutes.

(c) Clerk/RFO

The Clerk's report was circulated and are appended to these minutes.

(d) Deputy Clerk

The Deputy Clerk's report was circulated and are appended to these minutes.

(e) Admin Assistant

The Admin Assistant's report was circulated and are appended to these minutes.

Cllr Greenway queried outcome from Utilities in relation to request for permanent

Christmas Tree in North Bersted. Admin Asst stated that information received from SGN gas network that there is a gas main below the area and therefore no tree could be planted.

(f) Reports from all other Councillors

Cllrs Van Koolbergen, Lainchbury and Greenway's reports were also circulated and are appended to these minutes.

22221

Correspondence & Reminders

- a) Thank you email from Bersted Green School and Southway School for the £250 donation for families for fresh food.
- b) Apology from External Auditors Moore Stephens
- c) Infrastructure – Thursday 13th October 11am
- d) Infrastructure related correspondence related to Mulberry Fields – Clerk/RFO invited all Members to keep her informed along with photographic evidence of any issues in the Parish, so these can be raised at the Infrastructure meetings.
- e) Tea & Coffee here Monday 17th October at 2pm.
- f) Email received from resident re excessive signage in Parish.

22222

Urgent Matters

None

There being no further business the Chairman closed the meeting at 20.14

SignedChairman

Date