

**MINUTES OF THE MONTHLY MEETING OF BERSTED COUNCIL
HELD AT BERSTED JUBILEE HALL, CHALCRAFT LANE, BERSTED
AT 19:00 ON TUESDAY 14th JUNE 2022.**

Present: Cllrs A. Collins, P. Hastings, W. Kapp, D. Lainchbury, M. Lury, J. Spencer (Chairman), D. Thompson (Vice Chairman) and A. Van Koolbergen,

Mrs D. Holcombe (Clerk/RFO)

Mrs S. O'Connell (Deputy Clerk)

Mrs K. Harding (Admin Assistant)

In attendance: 0 members of the public.

22063 Apologies for Absence

Cllrs R. Dear, K. Greenway, R. Outen, J. Warr-Chapman, M. Warr-Chapman and G. Yeates

C. Cllr Oppler

22064 Declarations of Interests

22065 Public Session

None

22066 Minutes of the Council of 10th May 2022

RESOLVED that the Minutes of the Council of 10th May 2022, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

22067 Matters Arising from the Minutes

None

22068 Reports from County & District Councillors

C. Cllr Greenway had sent his apologies. His report had been circulated to Members.

C. Cllr Oppler had sent his apologies but had nothing to report.

District Councillors

D. Cllr K. Batley did not attend.

D. Cllr M Lury's report was circulated to members. Cllr Lury added that the Arun Local Plan is being reviewed.

D. Cllr Mrs G. Yeates had sent her apologies. Her report had been circulated to Members.

22069 Committee Minutes - To note the Minutes and reports and receive any questions from members.

(a) To note the Minutes to the Community Action Committee held on 17th May 2022

Cllr Lury informed members there is still a need to support families with the provision of fresh food.

RESOLVED to note the Minutes of the Community Action Committee of 17th May 2022.



LOTTERY FUNDED

(b) To note the reports of the Finance Committee held on 24th May 2022.

RESOLVED to note the minutes of the Finance Committee of 24th May 2022.

(c) To note the Minutes to the Planning Amenities and Environment Committee held on the 7th June 2022.

Cllr Kapp asked if the project list had been updated. The Deputy Clerk informed her it had and submitted to Arun DC.

RESOLVED to note the Minutes to the Planning Amenities and Environment Committee of 7th June 2022.

22070 Councillor event -Hotham Park Saturday 18th June at 11-5pm.

Cllr Kapp is leading this event. Schedule of Councillors supporting this event previously circulated. Cllr Hastings offered to help out along with others at the event.

22071 Financial Matters

- (a) To approve the Income and Expenditure Report for May 2022
The May Income and Expenditure Report had previously been circulated to all members.

RESOLVED to approve the Income and Expenditure for May 2022.

- (b) To approve the May 2022 Income & Expenditure Report for the Community Projects Account.

RESOLVED to approve the May Income & Expenditure Report for the Community Projects Account.

- (c) To approve the Finance Committees recommendation to approve the Investment Strategy and Reserves.

RESOLVED to approve the recommendation by the Finance Committee to approve the Investment Strategy and Reserves.

- (d) To approve the Finance Committees recommendation to adopt the NALC model Standing Orders.

RESOLVED to approve the recommendation by the Finance Committee to adopt the NALC model Standing Orders.

- (e) To approve the Finance Committees recommendation to adopt the NALC model of Financial Regulations.

RESOLVED to approve the recommendation by the Finance Committee to adopt the NALC model of Financial Regulations.

22072 Handbook Annual Review – Deputy Clerk

Deputy Clerk had previously circulated the updated Handbook with the changes to committees, standing orders and finance regulations.

RESOLVED to approve the updated Handbook.

22073 Reports**(a) Chairman**

Cllr Spencer's report had been circulated and is appended to these minutes.

(b) Vice Chairman

Cllr Thompson's report had been circulated and is appended to these minutes.

(c) Clerk/RFO

The Clerk's report had been circulated and is appended to these minutes.

(d) Deputy Clerk

The Deputy Clerk's report was circulated and is appended to these minutes.

(e) Reports from other Councillors

Cllr Lury informed members he had attend the Hub at Bersted Green.

Cllr Lainchbury informed members he had been out and about doing some litter picking, varnishing the wooden sculptures at Bersted Park, helped with planting the tree saplings and the Business Plan is having its final update.

Cllr Collins informed members she had attended a meeting on being environmentally friendly and hoped to include some points into the Environmental Policy being reviewed by the Planning Committee. She had also attended a Safer Sussex Roads virtual meeting with Sussex Police.

22074 Parish Dog Bins -Annual Review

Members agreed to the recommendation of the Finance Committee for a new bin to be sited in North Bersted Street.

RESOLVED – to approve the Finance Committee's recommendation for the additional dog bin in North Bersted Street.

ACTION the Deputy Clerk to liaise with Arun DC and place an order.

22075 Councillor Business Cards

RESOLVED to order Councillor Cards for Cllrs Lury, Collins, Lainchbury and Van Koolbergen.

ACTION the Clerk to arrange.

22076 Councillor Training

Available courses were discussed for Councillors to attend.

RESOLVED that Cllrs, Greenway, Lainchbury, Spencer, Thompson Van Koolbergen and Kapp will be attending various courses in June.

22077 Correspondence

A letter received from Mr Frears regarding the Willow Pond was previously circulated.

22078 Urgent Matters

Cllr Spencer reported several members of the public had queried if the willow pond was for sale as an estate agents sign had been put up in front of it for a house nearby. He asked that the agent is contacted to have it moved nearer to the property for sale.

There being no further business the Chairman closed the meeting at 20:31

SignedChairman

Date