

**MINUTES OF THE MONTHLY MEETING OF BERSTED COUNCIL  
HELD AT BERSTED JUBILEE HALL, CHALCRAFT LANE, BERSTED  
AT 19:00 ON TUESDAY 8<sup>th</sup> MARCH 2022.**

**Present:** Cllrs R. Dear, P. Hastings, W. Kapp, D. Lainchbury, J. Spencer (Chairman), D. Thompson (Vice Chairman), A. Van Koolbergen, J. Warr-Chapman, M. Warr-Chapman and G. Yeates.

Mrs S. O'Connell (Deputy Clerk).

In attendance: 1 member of the public.

**21392            Apologies for Absence**  
Cllrs Greenway (WSCC Business) and Lury  
C. Cllr Oppler  
Mrs D. Holcombe (Clerk/RFO) – Leave

**21393            Declarations of Interests**  
None.

**21394            Public Session**  
None.

**21395            Minutes of the Council of 8<sup>th</sup> February 2022**  
**RESOLVED** that the Minutes of the Council of 8<sup>th</sup> February 2022, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**21396            Matters Arising from the Minutes**  
None.

**21397            Reports from County & District Councillors**  
**County Councillors**  
C. Cllr Greenway had sent his apologies and his report had previously been circulated to members.

C. Cllr Oppler had sent his apologies.

**District Councillors**  
D. Cllr K. Batley did not attend.

D. Cllr M. Lury had sent his apologies and his report was circulated to members

D. Cllr Mrs G. Yeates reported she has been busy working on a housing complaint. She reported there were issues at Saltbox, opposite Aldi, with boards and fencing on the verges causing an obstruction/possible hazard. She had reported this to the agents but had little response to her request to sort it out. She had met with Lovells representative Leanne, at Bartons old school site to discuss the proposals for 21 houses and asked that they consider reducing the number to allow for more parking. They are considering the request. She will be attending Arun DC's full Council meeting on 9 March.



**21398 Financial Matters****a) To approve the Income and Expenditure Report for February 2022**

The February Income and Expenditure Report had previously been circulated to all members. The Deputy Clerk reported expenditure was where it should be and income was up.

**RESOLVED** to approve the Income and Expenditure for February 2022. A signed copy of the Statement of Receipts and Payments is appended to the signed copy of these Minutes

**b) To approve the February 2022 Income & Expenditure Report for the Community Projects Account (HSBC)**

**RESOLVED** to approve the Income & Expenditure Report for the Community Projects Account (HSBC).

**21399 Reports****a) Chairman**

Cllr Spencer's summary had been circulated and is appended to these minutes.

**b) Vice Chairman**

Cllr Thompson's summary had been circulated and is appended to these minutes.

**c) Clerk/RFO**

The Clerk's report had been circulated and is appended to these minutes.

**d) Deputy Clerk**

The Deputy Clerk gave a verbal report.

Attended the clerks meeting on 17 February, met the new clerk for Aldingbourne PC.

Attended Arun Business Partnership Job Fayre on 17 February with the Clerk at Arun Leisure Centre.

New regular booking for the hall on a Wednesday evening and someone interested in booking the meeting room when extended to block book for 3 months on a Saturday morning.

Covering for the Clerk in her absence.

Taking general enquiries.

Making enquiries with Arun DC about relocation of a dog bin from Jubilee Field to New Barn Lane.

Arranging and meeting with applicants applying for the Admin Assistant post. All applicants have been invited to see the hall and offices and have an informal chat before any shortlisting takes place.

**e) Reports from other Councillors**

Cllr Lainchbury informed members the bridge over Berry Lane at Bersted Park has been repaired after being vandalised and is now more substantial.

**21400 Committee Minutes- To note the Minutes and reports and receive any questions from members.****a) To note the Minutes to the Planning Amenities and Environment Committee held on 1<sup>st</sup> March 2022.**

No questions were raised by members.

**RESOLVED** to note the Minutes to the Planning Amenities and Environment Committee of 1<sup>st</sup> March 2022.

- 21401 To approve the recommendation of the Planning Committee with regards to writing a letter to Local MP's regarding the**  
 To consider, and recommend to Full Council, the Parish Council also writes a letter to Local MPs (Nick Gibb and Andrew Griffith) with concerns regarding the presumption in favour of development in Arun.  
 A copy of the Planning Committee's recommended letter had previously been circulated. Members briefly discussed the letter, it was agreed that a couple of extra sentences should be included. Members asked that a copy was sent to Arun DC.  
**RESOLVED** to send the agreed letter to Local MP's, Nick Gibb and Andrew Griffith, and a copy to Arun DC.  
**ACTION** the Deputy Clerk to add the extra sentences and send to Nick Gibb MP and Andrew Griffith MP, and a copy to Arun DC.
- 21402 Correspondence**  
 No other correspondence received.
- 21403 Meeting Reminders**  
 a) Community Resources, 15.03.22, at 7pm.  
 b) Forward Plan & Personnel, 05.04.22, at 11am.  
 c) Planning Committee, 05.04.22, at 7pm.  
 d) Infrastructure Committee, 08.04.22, at 11am.  
 e) Council, 12.04.22, at 7pm.
- 21404 Tea & Coffee Club dates**  
 a) Friday 18.03.22, at 2pm.  
 b) Friday 22.04.22, at 10am.  
 c) Tuesday, 31.05.22, at 10am (Queens Platinum Jubilee theme).  
 The Deputy Clerk informed members there would be a quiz based around the Queens 70 years as monarch for the Queens Platinum Jubilee tea & coffee club on 31 May.
- 21405 Urgent Matters**  
 None

**There being no further business the Chairman closed the meeting at 19:40**

**Signed .....**Chairman      **Date .....**