

Clerk/RFO's summary -Sept/Oct

Community Resources mtg 21/9

Clerks network mtg 23/9 (overleaf)

Tea & Coffee club 24/9

Finance Committee 28/9

- Finance course for all committee members for 8/11, 7pm

Community Resources mtg actions:

- Hamper arrangements for Wednesday 20/10
- Playscheme arrangements for 2022
- Mtg arrangements for Bognor Rotary Club 26/10
- Mtg arrangements for SYCP (Playscheme) 9/11
- Christmas fayre arrangements for 4/12
- Christmas tree trail arrangements for 5/12
- ALDI community champion arrangements
- HAF Expression of interest arrangements

Buzz to publishers

Forward Planning/Personnel Meeting prep for 19/10

Business parish plan -30/9 & 5/10 DL*

Admin asst I.T/office review -JNR/Deputy

*Cllr Lainchbury

Note from Clerk/RFO - Deputy Clerk on leave 7-15 October

Clerks Network Meeting here -Thursday 23rd September 11.00

Attendees:

Bersted -Debbie& Sue, Felpham-Doug Millen, Singleton & Charlton-Viv,
Westhampnett-Linda, Wisborough Green-Louise.

Topics:

At our recent meeting, we welcomed Doug from Felpham PC and topics discussed were:

- Internal/external audits
- Precepts
- Asset register/reserves -benches/phone boxes
- GDPR
- Solicitors for Parish Councils
- Agenda/minutes/Clerks report
- Clerks forums -Council Clerks Mastermind & Community Clerks Network
- Boundary changes Chichester/Arun
- Hybrid meeting equipment-Felpham PC**
- Infrastructure meetings

Next Clerks Thursday networking 11am

**on 21st October ZOOM, 18th November Felpham Pc _Hybrid
and 16th December here at Bersted.**

Next Chairs networking:

Tuesday 19.00 on 19th October ZOOM.

Tuesday 19.00 on 21st December Here at Bersted.