

**MINUTES OF THE MONTHLY MEETING OF BERSTED COUNCIL
HELD AT BERSTED JUBILEE HALL, CHALCRAFT LANE, BERSTED
AT 19:00 ON TUESDAY 13th DECEMBER 2022.**

Present: Cllrs R. Dear, K. Greenway, W. Kapp, D. Lainchbury, M. Lury, P. Ralph, J. Spencer (Chairman), D. Thompson (Vice Chairman) and G. Yeates
Mrs D. Holcombe (Clerk/RFO) and Mrs S. O'Connell (Deputy Clerk).

In attendance: 0 members of the public

- 22284 Apologies for Absence**
Cllrs P. Hasting, A. Van Koolbergen, M. Warr-Chapman and J. Warr-Chapman
C. Cllr F. Oppler
- 22285 Declarations of Interests**
None.
- 22286 Public Session**
None.
- 22287 Minutes of the Council of 8th November 2022**
RESOLVED that the Minutes of the Council of 8th November, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 22288 Matters Arising from the Minutes**
None.
- 22289 Reports from County & District Councillors**
C. Cllr Greenways report was circulated to Members.
C. Cllr Oppler – sent his apologies.
District Councillors
D. Cllr Lury had sent in a report which was circulated to Members.
D. Cllr Yeates gave a verbal/written report referring to her various activities.
Written reports received are appended to these minutes.
- 22290 Financial Matters**
a) To approve the Income and Expenditure Report for November 2022.
The November Income and Expenditure report had previously been circulated to all members.
RESOLVED to approve the Income and Expenditure report for November 2022.
b) To approve the November 2022 Community Projects Income & Expenditure report.
The November Community Projects Income & Expenditure had previously been circulated to members.
RESOLVED to approve the November Community Projects Income and Expenditure report for November 2022.
- 22291 Approval of the Final Budget for 2023-2024 precept request**
a) To approve the Final Budget 2023-2024, as recommended by the Finance Committee

on 22nd November.

Copies of the Final Budget had previously been circulated to members.

The Clerk & Finance Chairman explained the final budget to members. Members agreed the Final Budget precept request for 2023-2024 to be requested from Arun DC.

RESOLVED to agree to the Final Budget for 2023-2024 to be requested from Arun DC.

ACTION the Clerk to send the Final Budget precept request for 2023-2024 to Arun DC.

b) To approve the budget statement for 2023-2024 as prepared by Finance Chairman Cllr Lainchbury.

Copies of the statement had previously been circulated to members. Cllr Yeates asked that the word chosen was changed to voted, members agreed.

RESOLVED to approve the budget statement for 2023-2024 with a word changed to voted.

22292

Minutes and Reports

To note the Minutes of the following Committees.

a) Community Action on 15 November 2022

Cllr Lury gave a brief overview and welcomed Cllr Kapp as the new Vice Chairman.

b) Finance Committee on 22 November 2022

Cllr Lainchbury gave a brief overview.

c) Planning Committee on 6 December 2022

Cllr Spencer gave a brief overview. Cllr Yeates was happy that Lovell had listened to concerns over the design and layout of BE/40/22 – Old Barton School site and the objection lodged by the Planning Committee for “West Bersted “ site – BE/134/22/OUT.

Cllr Lury declared an interest as a member of Arun Planning Committee and left the room will applications were discussed.

22293

Bersted Litter Pick Schedule for 2023

To consider the schedule recommended by the Planning Committee and approve two banners to advertise.

The Litter pick takes place on the 3rd Saturday each month from 11am to 1pm.

The schedule of locations for 2023 was agreed as follows,

March – Trees Estate

April – Stroud Green

May – Central Ave/Royal Parade

June – Shripney

July – Bersted Park

August – Bersted Green

September – TBC

October – Trees Estate

Cllr Greenway asked that he had more support from members so that if he couldn't make a session it wasn't cancelled.

The Deputy Clerk had investigated the cost of banners (52 x 91 cm vinyl with eyelets from £13.58- vista print) (Signs to attached to lamp posts 30 x 40cm from 5.95- eBay). Members asked that she investigated triangular banners that can be wrapped around lamp posts.

RESOLVED to agree the litter pick schedule recommended by the Planning Committee.

ACTION The Deputy Clerk to investigate triangular banners and their cost for the Finance Committee in January.

22294 Parish Reports**(a) Chairman**

Cllr Spencer's report was circulated and are appended to these minutes.

(b) Vice Chairman

Cllr Thompson's report was circulated and are appended to these minutes.

(c) Clerk/RFO

The Clerk's report was circulated and are appended to these minutes.

(d) Deputy Clerk

The Deputy Clerk's report was circulated and are appended to these minutes.

(e) Councillor Reports

Cllr Lury informed he had attended a levelling up meeting with 2 vicars and Danny Dawes, the discussion brought to light drug issues in Bognor Regis especially around the Town Centre and one particular pub.

22295 2023 Events

a) Planning Meeting 3rd January, 7pm

b) Council Meeting 10th January, 7pm

c) Tea & Coffee Club 16th January 2 – 4pm

d) Community Action Meeting 17 January, 7pm

e) Finance Meeting 24 January, 7pm

f) Infrastructure Meeting 2nd February 11am

g) Planning Meeting 7th February 7pm

22296 Correspondence

All correspondence received has been circulated in advance of the meeting.

The Clerk informed members that the schools had given their thanks to the Council for the donations for fresh food for families and that she, the Deputy Clerk and Cllrs Greenway and Thompson had received thanks from residents for their efforts in helping out and resolving issues brought to them.

22297 Exempt Matters

A resolution may be made to exclude the public and press. Standing Order: 1c Staffing Matters.

Trainee Clerk – vacancy filled, and it was hoped the successful applicant would start late January 2023.

22298 Urgent Matters

Cllr Lainchbury asked that a Freedom of Information Policy should be drawn up, as he had become aware of a recent request and understood that no policy currently exists.

The Clerk will add an item to the January Finance & General Purposes Committee Agenda for reviewing such a policy.

There being no further business the Chairman closed the meeting at 20.28

SignedChairman

Date