

**MINUTES OF THE COMMUNITY RESOURCES COMMITTEE
OF BERSTED PARISH COUNCIL HELD AT 19:00 ON TUESDAY 16 NOVEMBER 2021
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: Cllrs M. Lury (Committee Chairman), A. Collins, W. Kapp, J. Spencer, D. Thompson and M. Warr-Chapman, and Mrs D. Holcombe (Clerk/RFO).

Community Representative: Bob Pavard of Rotary Club Bognor Regis.

21261 Apologies for Absence: Rev Jo King.

21262 Declarations of Interests: None.

21263 Public Session: None.

21264 Minutes of the Community Resources Meeting of 21st September 2021
RESOLVED that the Minutes of the Community Resources Meeting held on, 21st September 2021, having been circulated in advance be taken as read and signed by the Chairman as a true record.

21265 Matters Arising from the Minutes: None

21266 Community Reports: None

21267 21 –22 Budget
Clerk/RFO had previously circulated a memo to members showing a current balance for 21-22 of £40.

21268 Hampers 2021/22

- a) The Clerk/RFO had previously circulated a memo detailing funding applications.
ASDA - the Parish Council had received a cheque for £995.
TESCO - an application for up to £1,500 had been shortlisted but the Clerk/RFO was awaiting further information.
- b) Cllr Lury confirmed the next hampers are scheduled for Wednesday 15th December, this would consist of 50 hampers to be distributed between 3 schools (Bartons, Bersted Green and Southway) as before.
Members were asked to approve the date for the next round of hampers for 18th February, Members were torn between the February half-term or an earlier date. Members discussed both options and agreed with the Clerk/RFO's suggestion to contact the head of Bersted Green School and ask them what their preference would be. Members also agreed the proviso that any unclaimed hampers are distributed at the Clerk/RFO's discretion.

In addition, Clerk/RFO confirmed there is a stock of long-life food to also be distributed to the schools.

RESOLVED to approve the Clerk/RFO to contact the head of Bersted Green School and ask them what their preference would be.

RESOLVED to approve the proviso that any unclaimed hampers are distributed at the Clerk/RFO's discretion.

21269 Christmas Events 2021

Clerk/RFO had previously circulated a memo to members detailing items below.

a) **Bersted Christmas Tree Trail, 5-12 December**

Run by Reverend Jo King, Holy Cross Church, Bersted.

Clerk/RFO updated members that the three tree locations approved are:

1. Foyer here at Bersted Jubilee Hall.
2. Bersted Green Surgery.
3. Luuk Lush Hair Salon, Chichester Road.

- b) Members approved the additional tree cost of £40 towards the Christmas Tree proposed for the Royal Parade shops. WSCC Highways have granted permission to stake the tree opposite Royal Fish and Chip Shop. Deputy Clerk, Chairman and Groundsman to meet on site on Friday 19th November with Dave Rodgers to risk assess and finalise arrangements. **RESOLVED** to approve the additional cost of £40 for a Royal Parade Christmas Tree.

Bersted Christmas Tree Trail, 5-12 December-Additional Tree

4. Royal Parade, Chichester Road.

c) **Christmas Fayre 4 December 2021**

The Clerk/RFO informed members that volunteers were required for general assistance and carpark duties. Cllr Kapp has agreed to run the raffle and tombola. The Clerk/RFO and Deputy Clerk have agreed to run the kitchen. Cllr Spencer agreed to be a carpark marshal. Cllr Thompson agreed to offer general assistance. Cllr Lury also agreed to offer general assistance. More volunteers are needed.

RESOLVED for Clerk/RFO and Cllr Lury to raise awareness with all Councillors the need for volunteers.

21270 Terms of Reference

Cllr Greenway had requested that an addition to the Terms of Reference were made.

"To consider celebration or remembrance activities for annual events such as Armistice Day"

Members agreed to approve this request.

RESOLVED to approve this addition to the Terms of Reference.

21271 The Rotary Club of Bognor Regis

- a) Bob Pavard from The Rotary Club of Bognor Regis introduced himself and explained what projects they have funded, their current situation regarding funding, and the various current projects on which they are working on which includes the Square Meal Project and the Christmas Sacks Project. Their volunteer drivers are currently supporting schools by delivering to them their food bank deliveries on a Friday. Bob confirmed that The Rotary Club of Bognor Regis were extremely impressed with our hamper scheme and praised the video as very professional. Bob confirmed he is shortly to

attend a meeting with the Bognor Food Partnership Officer and will send in a report. Cllr Lury thanked Bob for his introduction.

- b) Members approved to recommend that the Community Resources Committee worked together on behalf of the Council, with the Rotary Club on future projects in Bersted.
RESOLVED to approve this arrangement and for The Rotary Club of Bognor Regis to be added as a Community Representative.
 Bob gave thanks to the Council for giving The Rotary Club this opportunity of working together.

21272 Sussex Clubs for Young People (SCYP)

Cllr Lury and Clerk/RFO briefed members of the informal meeting on 9th November with Cllr Lury, Deputy Clerk and John Lewry the Youth Services Development Officer for SCYP. Topics discussed related to school holiday playschemes and a regular Youth Club. John confirmed he will make enquiries as to the capacity and costs of working together in the future and any potential of funding, a report from John is anticipated soon.

Members agreed that this maybe a future aspiration but realistically there is insufficient capacity at present. Cllr Kapp suggested Bersted Park Community Centre may have the capacity.

21273 Tea & Coffee Monthly Club -Friday 10-2

A reminder to all the next Tea & Coffee Club dates are Friday 17th November (Book stall/raffle), 17th December Arun A Cappella and 21 January 2022 musician Dave Harris.

21274 Urgent Matters: None.

There being no further business the Chairman closed the meeting at 20:20

Signed

Committee Chairman Date