

COUNCIL
BERSTED PARISH COUNCIL MONTHLY MEETING
19:00 TUESDAY 14th NOVEMBER 2023 AGENDA AND BUSINESS

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

3. Councillor Co-Option Selection

Up to 2 Councillors may be co-opted from the candidates who have sent in applications.

4. Public Session

A resolution may be made to allow members of the public present to ask questions. **Maximum of 15 minutes for this item.**

5. Minutes of Council of 10th October

Minutes have been circulated to Members.

6. Matters Arising from the Minutes

None notified at time of publication.

7. Reports from County & District Councillors

Councillors are requested to submit written reports prior to the meeting where possible.

Maximum of 15 minutes for this item.

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Greenway, Lury and Yeates

8. Financial Matters

Approve the October 2023 general account Income & Expenditure report.

9. Financial Regulation 2.2

Note quarterly review took place on 10th October 2023, all findings satisfactory.

10. Committee Minutes and Reports

To note the minutes and reports of the following Committees and receive any questions from members:

- a) Infrastructure Meeting, 13.10.23.
- b) Planning Committee, 07.11.23.

11. Planning Terms of Reference

Approve revised Planning Terms of Reference.

12. Aldingbourne Rife Motion-Cllr Greenway, seconded by Cllr Woodall

Council to approve Cllr Greenways motion for the Council to write to the Environment agency to request a copy of the Aldingbourne Rife Flood Risk Management Study and ask them to reconsider its position on work to dredge, or de-silt the rife and work with stakeholders to find a solution.

13. Bersted Parish Reports

All are requested to submit written reports prior to the meeting.

Maximum of 15 minutes for this item.

- a) Chairman
- b) Vice Chair
- c) Clerk/RFO
- d) Deputy Clerk
- e) Community Clerk
- f) ALL Parish Councillors reports

14. Meetings & Reminders

- a) Tea & Coffee Club, 2pm, 20.11.23.
- b) Community Action Committee 7pm, 21.11.23.
- c) Finance Committee 7pm, 28.11.23.
- d) Planning Committee 7pm, 05.12.23.
- e) Council 7pm, 12.12.23.
- f) Tea & Coffee Club 2pm, 18.12.23.

15. Correspondence

- a) As circulated.
- b) Thank you from schools for grants for families.
- c) Email from Addison Way resident concerning flooding.
- d) NALC E01-23 Pay agreement notification (see memo).
- e) Any further correspondence.

16. Exempt Matters-Personnel Committee A resolution may be made to exclude the public and press. Standing Order: 1c. Staffing Matters.

- a) Approve the recommendations of the Personnel Committee held on the 24th of October 2023. regarding the Contractor tenders for 2024-2028.
- b) Approve the recommendations of the Personnel Committee held on the 24th of October 2023. regarding an additional £150 Clerk Allowance for 2023-2024.

17. Urgent Matters

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

D. Holcombe, Clerk/RFO 8th November 2023.