

**MINUTES OF THE MONTHLY MEETING OF BERSTED COUNCIL  
HELD AT BERSTED JUBILEE HALL, CHALCRAFT LANE, BERSTED  
AT 19:00 ON TUESDAY 12<sup>th</sup> OCTOBER 2021.**

**Present:** Cllrs H. Carey, A. Collins, R. Dear, K. Greenway, W. Kapp, D. Lainchbury, M. Lury, J. Spencer (Chairman), D. Thompson (Vice Chairman), J. Warr-Chapman and M. Warr-Chapman. Mrs D. Holcombe (Clerk/RFO) and C. Cllr Oppler.

In attendance: 0 members of the public.

- 21220 Apologies for Absence**  
Mrs S. O'Connell (Deputy Clerk), Councillors: Hastings, Outen, Yeates. A Collins present from Item 10.
- 21221 Declarations of Interests**  
Cllr Lury -Item 11c
- 21222 Public Session** None
- 21223 Minutes of the Council of 14<sup>th</sup> September 2021**  
**RESOLVED** that the Minutes of the Council of 14<sup>th</sup> September 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 21224 Matters Arising from the Minutes** Cllr Kapp raised the discussion from the previous meeting with Cllr Hastings regarding the Council agenda item-Committee Minutes. Clerk explained this was resolved, note change to agenda.
- 21225 Reports from County & District Councillors**  
**County Councillors**  
Cllr Greenway's report had been circulated to members and is appended to these minutes, Cllr Greenway verbally updated members regarding a) Babsham -Business Centre fire 6.30am as attended by the Fire Service, b) the police meeting attended on the 11<sup>th</sup> October and c) A259 steering group again attended on the 11<sup>th</sup> October. Cllr Oppler gave a verbal report of the meetings he had attended, among them a WSCC of Meeting Rights of Way (PROW), he thanked David Meagher for all his hard work and for Bersted Parish Councils letter of support, he also attended a A259 Steering Group.
- District Councillors**  
Cllr M. Lury's report was circulated to members and is appended to these minutes. Cllr Mrs G. Yeates had sent her apologies, and her report was circulated to members and is appended to these minutes.
- 21126 General Power of Competence**  
Members noted that Council no longer qualifies for the General Power of Competence due to insufficient elected Members.
- 21227 Financial Matters**

a) **To approve the Income and Expenditure report for September 2021**

The September Income and Expenditure Report had previously been circulated to all members.

**RESOLVED** to approve the Income and Expenditure for September 2021. A signed copy of the Statement of Receipts and Payments is appended to the signed copy of these Minutes.

b) **To approve the September 2021 Income & Expenditure Report for the Community Projects Account (HSBC)**

**RESOLVED** to approve the Income & Expenditure Report for the Community Projects Account (HSBC).

c) **To approve the Community Resources proposal for Councillors to personally donate the value of 1 hamper at a cost of £35 per Councillor.**

**RESOLVED** to approve the above proposal.

**21128 Parish Budget 22-23 -first draft**

Cllr Lainchbury gave an overview of the budget, followed by further information from the Clerk/RFO.

**RESOLVED** to approve the first draft of the 22-23 Budget as recommended by the Finance Committee.

**21229 Reports**

a) **Chairman**

Cllr Spencer's report had previously been circulated and is appended to these minutes.

b) **Vice Chairman**

Cllr Thompson's report had previously been circulated and is appended to these minutes.

c) **Clerk/RFO**

The Clerk/RFO's report had previously been circulated and is appended to these minutes.

d) **Deputy Clerk**

The Deputy Clerks report had previously been circulated and is appended to these minutes.

e) **Reports from other Councillors**

Cllr Kapp attended a virtual CPRE AGM meeting, and her report is appended to these minutes.

**21230 Committee Minutes**

a) **To note the Minutes to the Community Resources Committee held on 21<sup>st</sup> September 2021.** No questions were raised by members.

**RESOLVED** to note the Minutes to the Community Resources Committee of 21<sup>st</sup> September 2021.

b) **To note the Minutes to the Finance Committee held on 28<sup>th</sup> September 2021.**

No questions were raised by members.

**RESOLVED** to note the Minutes of the Finance Committee of 28<sup>th</sup> September 2021.

c) **To note the Minutes to the Planning Amenities and Environment Committee held on 5<sup>th</sup> October 2021.** No questions were raised by members.

Cllr Lury abstained.

**RESOLVED** to note the Minutes to the Planning Amenities and Environment Committee of 5<sup>th</sup> October 2021.

21231

**Correspondence and reminders**

- a) Bognor Rotary Club-re mtg 26/10
- b) SCYP Youth Services -re mtg 9/11
- c) Luuk Lush-agreed to take part in the Christmas Tree Trail 5/12.
- d) ALDI community champion-donations for families agreed for October half-term.
- e) WSCC HAF grants-expression of interest invited for Christmas half term projects.
- f) Arun Covid briefing
- g) Arun notification -CIL payment of 3,050 expected shortly for Bersted.
- h) Playground re-surfacing -expected 15<sup>th</sup> October
- i) Holy Cross fayre Saturday 16<sup>th</sup> October, 10-12
- j) Forward Plan/Personnel mtg 19<sup>th</sup> October, 11am
- k) Fresh Food Hampers 20<sup>th</sup> October-collection/deliveries for 3 schools.
- l) Tea & Coffee 22<sup>nd</sup> October, 10-12
- m) Planning 2<sup>nd</sup> November, 7pm
- n) Council 9<sup>th</sup> November, **6.30pm**
- o) Bognor Remembrance Service 14<sup>th</sup> November from 10.50am.

21232

**Urgent Matters**

Other matters notified in advance to the Chairman considered to be of an urgent nature.

- a) Cllr Outen requests on behalf of a resident that Highways are contacted regarding a Christmas Tree to be erected by the Bersted Parish Council noticeboard at Royal Parade shops.
- b) Cllr Greenway requests that a poppy based display goes in all noticeboards from the 25<sup>th</sup> October, he will assist the Deputy Clerk with any arrangements required.

**There being no further business the Chairman closed the meeting at 20:14**

Signed .....Chairman

Date .....