

Deputy Clerks report – Sept - Oct 2022

I have been involved with the following: -

Ensuring the Parish Council followed Operation London Bridge protocol for the passing of HM the Queen.

Clerks network meeting on 13 Sept– at North Mundham

Helping with arrangements for the Christmas Fayre on 3 December with the Clerk, Admin Assistant, Cllr Kapp and Steve Hearn.

Arranging with WSCC for a license to have permission to erect the Conservation Area gateway sign in North Bersted Street. They have given us a list of accredited companies that can carry out the installation.

Informed Arun DC of the two Councillor vacancies. The Parish should be able to advertise for co option later this week once Arun DC have confirmed no one has called for an election.

Dealing with questions regarding the current CCTV, fire and intruder alarm provider for the hall and receiving quotes for another provider.

Dealing with enquires from the public, ranging from fallen trees, dogs and dog bins

Ordering wreaths for the Chairman to have for the Remembrance Sunday Service at Bognor Town Hall on 13 November and Bognor Hospital Service later that day.

Arranged a meeting, at the request of the Planning Committee, with Elivia Homes regarding their permitted development of homes at Shripney, to attend at the next Planning meeting in November. All Councillors are welcome to attend.

Bookings - the meeting room and hall have new regular bookings.

Coming up

Infrastructure meeting on 13 October

Health & Safety Meeting on 17 October with Cllr Thompson and groundsman

Tea & Coffee Club 17 October

Clerks Network meeting on 20 October

Local Councils and Communication Strategies zoom meeting on 26 October