

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE  
OF BERSTED PARISH COUNCIL HELD AT 19:00 ON TUESDAY 26<sup>th</sup> APRIL 2022  
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:** Cllrs. D. Lainchbury (Chairman), K Greenway (Vice Chair), J Spencer, A Van Koolbergen, and Mrs Holcombe (Clerk and Responsible Financial Officer)

**21445 Apologies for Absence**

Cllr Hastings

**21446 Declarations of Interests**

Members were reminded that should interests arise during the meeting they should be declared at that time. Cllr Greenway declared an interest in grant applications for Arun West Neighbourhood Watch and Bognorphenia. Cllr Greenway also declared an interest as a County Councillor for Bersted in the Willow Pond, accordingly he abstained from voting.

**21447 Public Session** None

**21448 Minutes of the Meeting of the 25<sup>th</sup> January 2022**

**RESOLVED** that the Minutes of the meeting of the 25<sup>th</sup> January 2022, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**21449 Matters Arising from the Minutes** None

**21450 Approve the Internal Auditor report on the End of Year Accounts for**

**2021-2022.** Members reviewed the report that was circulated in advance and approved, Members thanked the Clerk/RFO and Deputy Clerk for all their hard work in achieving the accounts signed off with no findings.

**RESOLVED** To approve the 21/22 Internal Auditor report.

**21451 Income and Expenditure for 2022-2023**

Clerk/RFO had previously circulated the income and expenditure report.

Members had no further questions and approved the report.

**RESOLVED** to agree the income and expenditure report for 2022-2023

**21452 Grants**

**Discretionary Grants**

**Budget – 3,000. Balance remaining of 2,600.**

Members discussed the applications and agreed the following:

	<b>Requested</b>	<b>Granted</b>
Arun Arts - Comedy	<b>£1000</b>	<b>£200</b>
Arun West Neighbourhood Watch	<b>£150</b>	<b>£150</b>
Bognorphenia CIC	<b>£1000</b>	<b>£500</b>
West Sussex Mediation	<b>£100</b>	<b>£100</b>
Arun and Chichester Citizens Advice	<b>£500</b>	<b>£500</b>
2351 (Bognor Regis) Squadron Air Cadets	<b>£250</b>	<b>£250</b>
Victim Support	<b>£100</b>	<b>£100</b>



**LOTTERY FUNDED**

FINANCE

**Adapts Hub CIC** £1500 £0

**RESOLVED** that the Council, in accordance with its powers under Section 137 of the Local Government Act 1972, should incur the above expenditure, which in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in the manner commensurate with expenditure.

NOTE: Members only refused the application from Adapts due to insufficient accounts and information, they would encourage a new application in the next financial year. Members also requested Clerk to update the grant policy to give F&GP the opportunity to consider grant applications out of the normal order of events when it was considered expedient to do so. Current policy only allows twice a year.

**ACTION** the Deputy Clerk to inform the applicants of the Committee’s decision.

**21453 Approve the Reserves 2022-2023**

Clerk/RFO had previously circulated the Reserves report.

Members had no further questions and approved the report.

**RESOLVED** to agree the reserves report for 2022-2023.

**21454 Approve the hall hire fees for 2022-2023**

Proposed hall fees as circulated by Deputy Clerk were reviewed and approved by Members. Members requested these to be reviewed again in the Autumn.

**RESOLVED** to approve the new hall fees for 2022-2023.

**21455 Approve the requests from a resident regarding the Willow Pond and conservation area of North Bersted Street.**

a) Approve the request to budget 15-20,000 **annually** towards the maintenance of the conservation area, North Bersted Street.

b) Approve the commission and installing of a sign identifying the Willow Pond and North Bersted Street as a conservation area (costs presently unknown).

After consideration by Members item a) was not approved. Regarding item b) it was approved that after the AGM, Clerk would correspond further with the resident to establish their contribution towards a conservation sign, Clerk would then liaise with Highways and research total cost to Council and bring back to the Finance Committee once the outcome is known.

**RESOLVED** to agenda for a future Finance meeting once costs and outcome are known.

**21456 Correspondence** None

**21457 Urgent Matters** None

**There being no further business the Chairman closed the meeting at 20:30**

**Signed ..... Chairman of the Committee Date .....**



**LOTTERY FUNDED**