**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE**

**OF BERSTED PARISH COUNCIL HELD AT 19:00 ON TUESDAY**

**28th SEPTEMBER 2021**

**AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

**Present:**

Cllrs. R. Dear, K. Greenway (Vice Committee Chairman), D. Lainchbury (Committee Chairman), J. Spencer. Mrs Holcombe (Clerk and Responsible Financial Officer).

**21200 Apologies for Absence**

 Cllrs P. Hastings, and D. Thompson.

**21201 Declarations of Interests**

Members were reminded that should interests arise during the meeting they should be declared at that time.

**21202 Public Session**

None

**21203**  **Minutes of the Meeting of the 22nd June 2021**

**RESOLVED** that the Minutes of the meeting of the 22nd June 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

**21204**  **Matters Arising from the Minutes**

None

**21205 Reserves**

The Clerk/RFO had previously circulated the reserves to Members. Members discussed and approved.

**21206 Budget 2022-23- First Draft**

 The Clerk/RFO had previously circulated the first draft of the 2022-23 Budget to members. Members discussed and approved for this draft to go to Full Council.

 **RESOLVED** to agenda for Full Council.

**21207 Finance Course**

Cllr Lainchbury had recently attended this course and recommended that all Finance Committee members attend the Local Government Finance Course.

The next course is scheduled for Monday 8th November at 7pm (virtually), the cost is £35 per person. Members agreed.

 **RESOLVED** for Clerk/RFO to arrange.

**21208 Bersted Parish Council Expenditure**

The Clerk/RFO had previously circulated the current expenditure for members to approve. Members discussed and approved.

**RESOLVED** to approve the current expenditure report.

**21209 Correspondence**

Notice of conclusion of Audit had been received from Moore Stephens, the external auditor, noting there were no concerns raised.

Email from HSBC that the account would incur bank charges of £8 per month from 1st November 2021.

Members proposed that the bank charges are looked at again as a future item after consulting with other Parish Councils to establish what their thoughts are regarding bank accounts.

**21210 Urgent Matters**

None

**There being no further business the Chairman closed the meeting at 20:01**

**Signed ………………………………… Chairman of the Committee Date ……………..**