

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
OF BERSTED PARISH COUNCIL. HELD at 19:00 ON TUESDAY 23 NOVEMBER
2021 AT BERSTED JUBILEE HALL, CHALCRAFT LANE, PO21 5TU.**

Present: Cllrs. R. Dear, K. Greenway, P. Hastings, D. Lainchbury (Committee Chairman) J. Spencer and D. Thompson.

In attendance: Mrs Holcombe - Clerk and Responsible Financial Officer (RFO)

21275 **Apologies for Absence** None.

21276 **Declarations of Interests**

Members were reminded that should interests arise during the meeting they should be declared at that time. Cllr Greenway declared a personal interest in the Community Clean grant application and therefore was not part of the decision on the said application.

21277 **Public Session** None.

21278 **Minutes of the Meeting of the 28th September 2021**

RESOLVED that the Minutes of the meeting of the 28th September 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.

21279 **Matters Arising from the Minutes** None.

21280 **Reserves**

The Clerk/RFO had previously circulated the current reserves. Members were asked to approve the following.

- a) Approve the statement of reserves previously circulated.

RESOLVED to approve the current reserves.

- b) Approve an increase of £1000 to the reserves set aside for new I.T. equipment. Members reviewed the information provided and agreed that it was an unavoidable expense.

RESOLVED to approve an increase of £1000 to the Reserves set aside for new I.T equipment, making the total £4,500.00.

21281 **Budget 2022-2023**

Members reviewed the budget and voted to recommend to Council that this is approved. Members requested Clerk/RFO to obtain clarity from Arun District Council so they could inform members of the public how this increase will affect their Council Tax bill. One Member felt that the increase could be unpalatable with some*.

RESOLVED to recommend to Council for approval at the December meeting.



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***Note from Clerk: The following day it was requested by the Finance Chair and Finance Vice Chair to agenda for approval for the next Council meeting, two choices, Budget A or Budget B.**

21282 Bersted Parish Council Expenditure

The Clerk/RFO had previously circulated the current spend for members to approve for November. Members reviewed this information and approved. **RESOLVED** to approve the current expenditure for November 2021.

**21283 Discretionary Grants
Budget – 1,753 remaining of 3,000.**

Members discussed the applications and agreed the following:

	Requested	Granted
Rotary Club Bognor Regis	£400	£400
Arun A Cappella	£250	£250
Bognor Regis Community Cleans	£343.35	£250
4Sight Vision Support	£400	(22-23 £400 budget*)
Bognor Spiritualist Centre	£500	£0
My Sisters' House	£300	£300

RESOLVED that the Council, in accordance with its powers under Section 137 of the Local Government Act 1972, should incur the above expenditure, which in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in the manner commensurate with expenditure.
Leaving a balance of £553.00.

***Note from Clerk: After reviewing records the following morning it was discovered that the last application from 4sight was within this financial year. Policy only allows one application per financial year. Therefore, this application has been re-scheduled. ACTION** the Deputy Clerk to inform the applicants of the Committee's decision.

21284 Financial Regulation 2.2

The Clerk/RFO informed members that in line with the Financial Regulation 2.2, a quarterly inspection had taken place on 12th October by Cllr Lainchbury Chairman of the Finance & General Purposes Committee, all was found to be in order.

21285 Urgent Matters None.

There being no further business the Chairman closed the meeting at 20:20

Signed Chairman of the Committee Date



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