



# **Bersted Parish Council**

**Clerk of the Council**  
**Bersted Jubilee Hall, Chalcraft Lane**  
**North Bersted, Bognor Regis**  
**West Sussex PO21 5TU**

Tel: 01243 842221

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**NOTICE IS HEREBY GIVEN THAT THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE  
 OF BERSTED PARISH COUNCIL WILL MEET AT BERSTED JUBILEE HALL, CHALCRAFT LANE, PO21 5TU.  
 AT 19:00 ON TUESDAY 7 NOVEMBER 2023**

**Notice to all in attendance, this meeting may be recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out in the agenda below.

**Members of the Committee:** Cllrs W. Kapp, P. Ralph, J. Spencer (Committee Chair), A. Van Koolbergen (Committee Vice Chair), P. Woodall and G. Yeates.

## **AGENDA AND BUSINESS TO BE CONDUCTED**

### **1. Apologies for Absence**

### **2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

**A resolution may be made to allow members of the public present to ask questions.**

### **3. Minutes**

To approve the Minutes of the Planning, Amenities & Environment Committee of 3 October 2023. Minutes have been circulated to members.

### **4. Matters Arising from the Minutes**

### **5. Planning Lists from Arun District Council**

To consider and approve comments on planning applications received from Arun DC and other authorities. Applications received up to and including 7 November 2023 will be considered. See attached List.

### **6. Planning Decisions**

To note decisions made by Arun DC. Full reasons for decisions and conditions imposed may be viewed at [www.arun.gov.uk/planning](http://www.arun.gov.uk/planning)

**7. West Sussex County Council Active Travel Strategy. Consultation closes on 15 November.** Members to consider the Active Travel Strategy on the future of walking, wheeling and cycling in the County.

### **8. Terms of Reference for the Planning, Amenities and Environment Committee.**

To consider and agree the amended terms of reference for the Planning Committee.

### **9. Proposed meeting with Andrew Griffith MP.**

An email received from Aldingbourne PC regarding Planning Appeal decisions made by the Planning Inspectorate that could have major adverse implications on Neighbourhood Plans. Aldingbourne PC are asking if Parishes would welcome a meeting with Andrew Griffith MP to express their concerns. Members to consider if they would attend a meeting.

### **10. Arun-Chichester Neighbourhood Planning Network.**

To consider the invitation from Middleton on Sea Parish Council to attend a seminar either in person or Zoom on 24 November at 10.30am – location Village Hall, Middleton on Sea. A copy of the invitation was circulated.

### **11. Correspondence**

### **12. Urgent Matters Raised by Members**

Matters considered by the Chair to be of an urgent nature only. Members should note that no decision can be made but, if necessary, the topic may be added to the next agenda.

Sue O'Connell – Deputy Clerk to the Council  
 27 October 2023

**MEMBERS OF THE PUBLIC ARE WELCOME AT ALL MEETINGS OF THE COUNCIL  
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**Item 5. Planning applications for consideration**

None

Link to ADC's Planning Portal -

<https://www.arun.gov.uk/weekly-lists>

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