

**MINUTES OF THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE
OF BERSTED PARISH COUNCIL
HELD AT 19:00 ON TUESDAY 7th DECEMBER 2021
AT BERSTED JUBILEE HALL, CHALCRAFT LANE.**

Present: Cllrs A. Collins, W. Kapp, D. Lainchbury, J. Spencer (Committee Vice Chairman) and D. Thompson (Committee Chairman)

In attendance: 0 members of the public

Mrs O'Connell (Deputy Clerk)

- 21286 Apologies for Absence**
Cllrs Dear and J. Warr-Chapman
- 21287 Declarations of Interests**
None
- 21288 Public Session**
None
- 21289 Minutes of the Last Meeting 2nd November 2021**
RESOLVED that the Minutes of the Meeting 2nd November 2021, having been circulated in advance, be taken as read and signed by the Chairman as a true record.
- 21290 Matters Arising from the Minutes**
Minute 21241 – Cllr Collins asked about CIL projects. The Deputy Clerk explained she had filled in the forms for the two projects mentioned and sent them to Arun DC.
- 21291 Planning Applications Received**
- a) App. No BE/143/21/HH
Site 19 Southway, Bersted
Application: Re advertisement due to amended plans. Removal of existing three lean-to structures and erection of single side storey and rear extension.
RESOLVED to make the following comment: - OBJECT as follows,
The proposed application is an overdevelopment of the property not in keeping with the character of the area and contrary to Arun Local Plan Policies D SP1 and QE SP1.
This application if granted would not provide enough off-street parking for a 4 bedroom house, where parking is limited in this location.
- b) App. No. BE/147/21/A
Site: 230 Chichester Road, Bersted
Application: Installation of 1 x internally illuminated mounted TV screen in shop window.
RESOLVED to make the following comment: NO OBJECTION
- c) App. No. BE/163/21/PL
Site: 22 Osprey Gardens, Bersted
Application: Erection of 1 No. dwelling.
RESOLVED to make the following comment: OBJECT as follows,
The proposed application is an overdevelopment, contrary to Arun Local Plan Policies D SP1. Does not provide enough parking for the new development or the existing property, contrary to Bersted Neighbourhood Development Plan policy HDQ8 for 2 spaces per dwelling.

21292 Planning Decisions

Members noted the list of decisions made by Arun DC.

BE/154/21/T – remove/reduce branches from tree at the entrance to Rookery Park – **Approved subject to conditions.**

21293 Review of planning local validation requirements lists on planning applications. To consider and make comments, if any, to Arun DC by 24 December 2021.

Legislation requires that the local requirements are reviewed every two years to ensure that they are still proportionate. Deputy Clerk advised that Arun, as the Local Planning Authority, are best placed to decide if the local validation requirements are still proportionate. Cllr Collins asked that a comment is made that the biodiversity survey and report is applicable for all applications. Members agreed.

RESOLVED to make the following comment that the biodiversity survey and report is applicable on all applications.

ACTION the Deputy Clerk to inform Arun DC.

21293 Arun District Council Vision 2022-2026. Consultation until 13 December 2021.

Members considered the consultation and agreed to comment on Arun DC's Vision for 2022 – 2026. Members agreed to the key points in the consultation with added comments.

RESOLVED to agree the key points in the consultation.

ACTION the Deputy Clerk to complete the survey on behalf of Bersted Parish Council.

21294 Environment Plan for Bersted.

Cllr Collins spoke to members about an Environment Plan for Bersted informing them there are a wide range of options from a simple plan to a more wide-ranging policy to underpin the Council. She is happy to lead and to start a draft policy. The Planning Committee agreed to recommend to Council that a working group is set up with the opportunity for other members of the Council to volunteer to be involved. Cllr Kapp informed members she would like to be part of the working group.

RESOLVED that Cllr Collins will start a draft policy and the Planning Committee will recommend to Council that a working group is set up to work alongside with her.

ACTION the Clerk to include an item on the January Council Agenda with the recommendation of the Planning Committee to set up a working group.

21295 Correspondence

The following has been received.

Notice from WSCC Highways that they propose to make a permanent Traffic Regulation Order prohibiting waiting at any time on both side off Oldlands way in the vicinity of Units 2 and 3.

A Public Consultation was planned for the old Bartons School site on 12 January 2022 by Lovells and WSCC, this has been delayed and the Deputy Clerk awaits the new date.

Cllr Kapp gave a summary of a planning seminar she had attended on 11 November with Cllr Thompson and the Deputy Clerk. A copy of her summary is appended to these minutes.

21296 Matters Arising

None

There being no further business the Chairman closed the meeting at 20:05

Signed..... Committee Chairman Date