

Clerk

From: Martin Lury <martin.lury@me.com>
Sent: 12 April 2022 12:22
To: Clerk; Deputy Clerk; Dennis Thompson; Jonathan Spencer
Subject: District report

The less said about the March 9th Arun District Council meeting the better given the shambolic vote to elect a new Vice Chair . On receipt of my ballot paper I questioned its validity and later reflected my concerns to the new Chief Executive . The actual voting count has proved contentious in terms of spoiled ballots and we await legal advice thereupon !

The 14 th March I attended a Members' briefing on how to proceed with the Committee System of governance where advice seemed to be to consider reducing the number thereof partly in order to free up officer time . The 22nd March I attended a Pagham and Aldwick Advisory Group where I expressed my dismay at the proposed height of some of the Summer Lane development given its proximity to Pagham Church , a landmark that should not be overshadowed !

This application is set for a June 6 determination at Arun !

— On the 2nd April all the District and County Councillors attended The Bersted Hub open day - it was pleasing to see how they have transformed this space with all the various activities and Wellbeing help . The Sussex Nature Partnership held a seminar on the 6th of April talking broadly about Local Nature Recovery Strategies and woodland opportunity mapping .

Here endeth the report !

Councillor Martin Lury

Sent from my iPhone

CHAIRMANS Summary- Cllr J SPENCER for April.

This month – various visits to the Clerk and Deputy Clerk and attending meetings.

15/03/22 Community Resources Committee

22/03/22 Admin Asst Shortlisting

29/03/22 Admin Asst Interviews

31/03/22 Admin Asst Interviews

05/04/22 Forward Plan

05/04/22 Personnel Meeting

05/04/22 Planning Meeting

06/04/22 Bognor Regis Civic Reception

08/04/22 Infrastructure Meeting

Thank you to Debbie & Sue

VICE CHAIRMANS REPORT Cllr D R THOMPSON for March 2022

Visits to the Clerk and Deputy Clerk

1/3/22 Planning Meeting

8/3/22 Full Council Meeting

15/3/22 Community Resources

18/3/22 Tea and Coffee Club

28/3/22 H&S Meeting

Deputy Clerks report – April Council Meeting

I have been involved with the following in the last month: -

Planning related – email to Arun regarding the swale at Mulberry fields as this is still an eyesore and Arun have confirmed that they contacted Vistry Homes to sort this out as a management company have not been set up yet. Arun DC also had a site visit to confirm the points in my email. I now have a direct contact for Vistry Homes.

Recruitment of the new admin assistant and part of the interview panel.

Health & Safety meeting with Cllr Thompson and Groundsman on 28 March.

Helping the Clerk process accounts for the internal auditor end of year report.

General enquires from the public, regarding dog bins in various places around the Parish, land adjacent to Tesco Express residents upset that some trees have been removed, Arun DC were contacted but as none of the trees has a tree preservation order there is little they can do. No applications for this site have been received from Arun DC to date.

Clerk/RFO summary- 2022

Extension arrangements

Site meetings -building notice to Arun DC, 31/3

Quotation in for alarm sensors- site visits to deactivate and relocate/reactivate scheduled to harmonise with start of building works, at cost of £659.35.

Quotation in for disabled toilet installation 11,263 -works on hold

Quotation in for kitchen installation £900

Personnel related:

16/3 & 22/3 shortlisting/agree interview arrangements

29/3 & 31/3 Interviews

1st April, Successful applicant appointment, references requested and received

4th April, WSCC payroll and JNR contacted

6th April, Successful applicant appointment, start date and contract review

Clerks network meeting here -17/3 11am

Attendees: Angmering, Bersted, North Mundham, Plaistow & Ifold, Singleton, Westhampnett, West Wittering.

Topics:

21/22 Pay award-effect on EOY pensions with actual paid in FY 22/23

Emails received from Hampshire pensions & WSCC regarding discretion forms, including APCs & AVCs and EOY pension forms.

NALC model policies -why not one on pension discretions? -Clerks agreed this should be raised as an agenda item before the next WSALC forum.

Ukraine notification -what are Parish Councils doing, where can we obtain more information to assist those in the community that take in families?

Queens Jubilee what are Parish Councils doing?

Village gates -experiences shared

Recycled benches -experiences shared

Balancing annual leave with meeting schedules and workloads - experiences shared

Community Resources

Meeting 15/3 -minutes and actions

18/3 at 2pm Friday Tea & Coffee club

1/4 VAT Q4 then Bank reconciliation, YEAR-END
5/4 Personnel/Forward Plan meetings, Tuesday at 11.00
6/4 M&S collection for schools for Easter
1-8/4 INTERNAL AUDIT
8/4 Infrastructure Friday-meeting, 11-1

10/4 Litter pick for Bersted Brooks Sunday at 11-1 (Sue/JS/WK to oversee).
11/4 Extension starts tbc
11/4 Admin Assistant starts tbc
12/4 Council Meeting
20/4 Chairs zoom- at 7pm
21/4, 11am -Clerk networking at Oving (take cake)
22/4 10am Friday Tea & Coffee club
26/4 Finance meeting (Internal audit report required)
3-6/5 Sue A/L (3/5 Debbie cover planning)
Potential new starter Monday 9/5

10/5 AGM at 7pm and AGAR RETURN
17/5 Community Resources (Committee AGM)
19/5 Clerks at Westhampnett at 11am (take cake)
24/5 Finance meeting (Committee AGM)
26/5 Appraisals -Thursday 11am
31/5 Tuesday 10am Tea & Coffee club

(BH 2-3/6, Debbie A/L until 2-10/6)

4/6 Saturday, 11am -Jubilee community action- plant tree saplings here at Jubilee Fields and then clearance at the Spinney/Willow Pond
7/6 Planning Meeting (Committee AGM)
14/6 Council Meeting
16/6 Clerks at Felpham (tbc) at 11am (take cake)
19/6 Hotham Park info stand
(NO Tea & Coffee club in June)
28/6 Finance Meeting
30/6 DISPLAY AUDIT and 30/6 FWP/PERS Meetings

5/7 Planning Meeting

12/7 Council Meeting

18/7 Monday 2pm Tea & Coffee club (new regular slot-third Monday)

21/7 Thursday, Clerks at Bersted at 11am

SCHOOL HOLIDAYS -FRIDAY FRUIT & PLAYScheme

