

**BERSTED PARISH COUNCIL MONTHLY MEETING
19:00 TUESDAY 13th FEBRUARY 2024. AGENDA AND BUSINESS**

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

3. Councillor Co-Option Selection

Up to 2 Councillors may be co-opted from the candidates who have sent in applications.

4. Public Session

A resolution may be made to allow members of the public present to ask questions. **Maximum of 15 minutes for this item.**

5. Minutes of the Monthly Council of 16th January

Minutes have been circulated to Members.

6. Matters Arising from the Minutes

None notified at time of publication.

7. Reports from County & District Councillors

Councillors are requested to submit written reports prior to the meeting where possible.

Maximum of 15 minutes for this item.

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Greenway, Lury and Yeates

8. Financial Matters

a) Approve the February 2024 Income & Expenditure report for the general account.

b) To note that the quarterly check of our accounts for Financial Regulation 2.2 took place on 16/1/24 and all was found satisfactory.

9. Finance Committee Recommendations

a) Approve the proposed 2024 Football/Field hire charges.

b) Approve the 2024 proposed precept statement.

10. Committee Minutes

To **note** the minutes and receive any questions from Members:

- a) Community Resources, 23.01.24.
- b) Finance Committee, 30.01.24.
- c) Planning Committee, 06.02.24.

11. Street Names for Nursery Fields development of 225 homes.

Members to consider street names for this development to forward to Arun DC.

12. Parish Reports: Maximum of 15 minutes.

- a) Chairman
- b) Vice Chairman
- c) Clerk/RFO
- d) Deputy Clerk
- e) Community Clerk
- f) ALL Councillors reports

13. Community Action Committee Terms of Reference

To approve the recommendation of the Community Action Committee for their Terms of Reference. (Com Action Minute 22364)

14. Meeting Reminders

- a) Council 7pm, 13.02.24.
- b) Tea & Coffee Club, 2pm, 19.02.24.
- c) Personnel, 7pm, 20.02.24.
- d) Infrastructure, 11am, 15.02.24.
- e) Arun Flood Forum 6pm Bersted Park 26.2.24
- f) Finance Committee, 7pm, 27.02.24.
- h) Planning Committee, 7pm, 05.03.24.
- i) Council, 7pm, 12.03.24.
- j) Tea & Coffee Club, 2pm, 18.03.24.
- k) Community Action, 7pm, 19.03.24.
- l) Finance Committee, 7pm, 26.03.24.
- m) Chairmans Reception, 7pm, Thursday 28.03.24.

15. Parish Litter pick schedule third Saturday each month at 11am.

To agree locations for March to October.

16. To note that Cllr S. White has not attended a meeting for 6 months, therefore notice will be given to Arun DC of a vacancy.

17. Correspondence (as circulated)

Any further correspondence.

18. Urgent Matters

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

**D. Holcombe, Clerk/RFO
7th February 2024.**