



**Bersted  
Parish Council**

**Clerk/RFO to the Council  
Bersted Jubilee Hall,  
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**NOTICE IS HEREBY GIVEN THAT THE FINANCE AND GENERAL PURPOSES COMMITTEE OF BERSTED PARISH COUNCIL WILL BE HELD AT BERSTED JUBILEE HALL 19:00 ON TUESDAY 26th MARCH 2024.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business which is set out on the agenda given below.

**Members of the Committee:** Cllrs A. Van Koolbergen (Chair), K. Greenway (Vice Chair), A. Smith, J. Spencer, and G. Yeates, as Chairman & Vice Chairman of Council *ex officio*.

Clerk/RFO also in attendance.

**AGENDA AND BUSINESS TO BE CONDUCTED**

**Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.**

- 1. Apologies for Absence**
- 2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

**A resolution may be made to allow members of the public present to ask questions, as per policy, to a maximum of 15 minutes.**

- 3. Minutes of the Meeting of 27th February 2024.**

To consider, and if agreed, approve the Minutes of the Meeting of 27th February 2024.

- 4. Matters Arising from the Minutes**

Matters not addressed elsewhere in the agenda.

- 5. 23/24 Income & Expenditure Report** (Circulated prior to the meeting).

Review and approve the latest Income & Expenditure report.

- 6. 24/25 S137 Grant Applications** (Circulated prior to the meeting).

Review and if agreed approve grant applications received from Bognor Carnival and BRAFD.

- 7. Terms of Reference Review** (Circulated prior to the meeting).

Review and approve the Terms of Reference.

- 8. Financial Regulations Review** (Circulated prior to the meeting).

Review and approve the Financial Regulations.

- 9. Internal Auditors Review** (Circulated prior to the meeting).

Review and recommend an Internal Auditor for Council approval.

- 10. 24/25 Reserve Commitment -Operation Watershed**

Review report and recommend an additional reserve commitment for Council approval.

- 11. Correspondence**

Confirmation from NALC of update to LTN 87 Procurement thresholds wef 01/01/24.

- 12. Urgent Matters**

Matters considered to be of an urgent nature not addressed elsewhere in the agenda.

**Members should note that no decision can be made, but it may be added to the next agenda.**

**Debbie Holcombe, Clerk/RFO to the Council      19th March 2024.**