



## Bersted Parish Council

**Clerk of the Council**  
**Bersted Jubilee Hall, Chalcraft Lane**  
**North Bersted, Bognor Regis**  
**West Sussex PO21 5TU**

Tel: 01243 842221

clerk@bersted-pc.gov.uk www.bersted-pc.gov.uk

**NOTICE IS HEREBY GIVEN THAT THE PLANNING, AMENITIES & ENVIRONMENT COMMITTEE OF BERSTED PARISH COUNCIL WILL MEET AT BERSTED JUBILEE HALL, CHALCRAFT LANE, PO21 5TU.  
 AT 19:00 ON TUESDAY 2 APRIL 2024**

**Notice to all in attendance, this meeting may be recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out in the agenda below.

**Members of the Committee:** Cllrs P. Ralph, J. Spencer (Committee Chair), A. Van Koolbergen (Committee Vice Chair), P. Wells and G. Yeates.

### AGENDA AND BUSINESS TO BE CONDUCTED

#### 1. Apologies for Absence

#### 2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

**A resolution may be made to allow members of the public present to ask questions.**

#### 3. Minutes

To approve the Minutes of the Planning, Amenities & Environment Committee of 5 March 2024. Minutes have been circulated to members.

#### 4. Matters Arising from the Minutes

#### 5. Planning Lists from Arun District Council

To consider and approve comments on planning applications received from Arun DC and other authorities. Applications received up to and including 2 April 2024 will be considered. See attached List.

#### 6. Planning Decisions

To note decisions made by Arun DC.

Full reasons for decisions and conditions imposed may be viewed at [www.arun.gov.uk/planning](http://www.arun.gov.uk/planning)

#### 7. Emergency Resilience Plan

Cllr Wells to update members regarding a draft Bersted Parish Council Emergency Resilience Plan.

#### 8. Caravan Sites & Control Development Act, 1960, Section 8.

##### Marigolds Caravan Park, Shripney Road PO22 9NZ.

Application to increase the maximum number of caravans for which the site is licensed to sixty-five (65). Currently maximum is sixty (60).

#### 9. Business Plan – Planning Committee Objectives

To consider new objectives, if any, for the Planning Committee to include in the business plan.

#### 10. Correspondence

**WSCC Greenprint Project.** Greenprint is an innovative project exploring the potential for using grass cuttings from highway verges in the production of biofuels and road materials. Highway verges in Bersted and 2 other parishes have been chosen.

#### 11. Arun Local Plan 2023-2041 – Direction of Travel Consultation

To consider the consultation and make comments, if any. Consultation runs until 5pm on 6 May 2024.

#### 12. Urgent Matters Raised by Members

Matters considered by the Chair to be of an urgent nature only. Members should note that no decision can be made but, if necessary, the topic may be added to the next agenda.

Sue O'Connell – Deputy Clerk to the Council  
 22 March 2024

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### **Item 5. Planning applications for consideration**

App. No. BE/26/24/RES  
 Site: Chalcraft Nurseries, Chalcraft Lane  
 Application: following outline consent  
 BE/81/20/OUT for the commercial part of the outline approval including the layout, scale and appearance of the commercial units along with landscaping and areas for biodiversity net gain. This site falls within Strategic Site SD3, CIL Zone 1 (Zero Rated).

App. No. BE/29/24/T  
 Site: The Cottage, Shripney Road,  
 Bersted  
 Application: Fell 1 No. Ash (T45).

App. No BE/30/24/HH  
 Site: 15 Bedford Avenue, Bersted  
 Application: Single storey garage extension to the front and the raising of the existing garage flat roof to match.

**Link to ADC's Planning Portal -**

<https://www.arun.gov.uk/weekly-lists>

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