

**MINUTES OF THE COMMUNITY ACTION COMMITTEE OF BERSTED PARISH
COUNCIL HELD AT 18.30 ON TUESDAY 17th SEPTEMBER 2024
AT BERSTED JUBILEE HALL, CHALCRAFT LANE**

Present: **Councillors:** M. Lury (Committee Chair), B. Bellhouse, G. Markwell, G. Yeates, P. Woodall.
Clerk in attendance: June Milson (Community Clerk),
Community Representatives:
Herbie Griffin, Steve Hearn.
Member of the Public: Dominique Willson, ADC Neighbourhood Housing Officer, Sean Harvey, Community Warden.

24203 **Apologies for Absence** – Vice Chair Cllr W. Kapp, Cllr J. Spencer, Rev. J. King, Jacqui Herrington (FSW) John Childs.

24204 **Declarations of Interest.**
Members were reminded that should interests arise during the meeting, they should be declared at this time.

Public Session-None.

24205 **Trees' Estate** – Dominique Willson, Arun District Council (ADC) Housing Officer attended along with Sean Harvey, Community Warden to discuss concerns about the Trees' Estate. Concerns highlighted were fly tipping, litter, recycling and a general lack of pride in the environment residents are living in. Dominique would like to see work with children through local schools to encourage the young to discuss litter, fly tipping, recycling and what they would like to see improve in their environment. This, in turn encourages the children to influence parents/careers attitude towards these issues at home. Dominique suggested perhaps the children could produce posters and put these up around the Estate. A lack of enforcement given to the Community Wardens is a huge issue as repeat offenders of many issues on the Estate know there are no repercussions. Sean and Phil regularly foot patrol the area and Dominique advised that she will be working from the Hub once a week soon. Dominique advised that joined-up working was required through ADC and Bersted Parish Council. The Chairman advised of his concern about the Estate and advised he will invite Dawn Hudd CE of ADC to visit the Estate to see firsthand the issues. Cllr Markwell enquired what the main issues were. It was confirmed, fly tipping, litter and abandoned cars. Cllr Markwell advised that he had personal experience of reporting fly tipping but had no response. He highlighted that if this was experienced by others it was off putting to report any future fly tipping incidents. Cllr Yeates agreed with the suggestion of children creating posters and putting them around the Estate and more Police patrolling of the area was required. Cllr Woodall and Cllr Yeates will also bring these issues to the attention of Bognor Town Council. Herbie Griffin mentioned extending the invitation to the Tea & Coffee Club held had Jubilee Hall to the Trees' Estate.
ACTION The Chairman will invite CE Dawn Hudd, ADC to visit the Trees' Estate and report back to the Committee.

24206 **Bersted Hub** – Sean Harvey read out a statement from Carrie Reynolds, Communities & Wellbeing Manager.

“Bersted Green Hub remains open and providing the same activities for the local community. The previous Engagement Officer chose to pursue a different career and we have had to find ways to keep the service running in the meantime. The Engagement roles have always been funded via external grants that were due to come to an end this financial year. Whilst we seek funding to secure the future of our Engagement Officers, other ADC Officers are in attendance when needed and we are looking at other activities that provide interaction with the community, such as Resident Engagement Sessions, Arun Direct Drop-Ins and Community Warden Engagement Sessions. The Hubs are an important part of our service and will continue to provide a service to our community”

Cllr Lury advised he had also been assured by Carrie Reynolds that the Hub would continue to run. Cllr Bellhouse advised that over half of the residents attended the Hub on Tuesday this week where fresh food donated from various supermarket chains can be purchased for £1 and also the opportunity to socialise and have company.

24207 **To Approve Minutes of the Community Resources Meeting of 16th July 2024.**

Proposed by Cllr Bellhouse and seconded by S. Hearn.

RESOLVED TO Approve the Minutes of the Community Action Meeting held on, 16th July 2024, having been circulated in advance, be taken as read and signed by the Chair as a true record.

24208 **Matters arising from Minutes-None.**

24209 **Community Reports.**

Steve Hearn – Craft Fayre was held at Jubilee Hall on 7th September, there was a low footfall, and it had been a struggle to fill both Halls with stallholders. Steve noted that people are being cautious about spending their money. Next Craft Fayre will be held 26th October 10-3pm. BCP will be holding a Tombola Stall.

Herbie Griffin – Carpet Bowls, there is now a waiting list to join the Carpet Bowls Club. The Club won a match game held. A tabletop sale was held and raised £30 for the Dementia Charity. Herbie thanked Cllr Lury, and all involved for their help at the Tea and Coffee Club.

Rev. Jo King – Apologies.

24210 **CC 36 Budget Related Update from Community Clerk**

To Approve Fresh Food for Families Donation for October Half Term. £250 to Bersted Green School, £250 to Southway School and £125 to Bartons School.

RESOLVED TO APPROVE Fresh Food for Families Donation for October Half Term. £250 to Bersted Green School, £250 to Southway School and £125 to Bartons School.

ACTION Community Clerk to arrange payment with the Clerk/RFO to be made to the schools.

24211

CC34 Playscheme Budget 24/25 Total Spend

Update from The Community Clerk.

The Community Clerk advised the Committee the total spend of 2024 Playscheme was £4,151.00 which leaves a remaining balance of £849.00. The Budget Sheet has been amended to reflect these amounts which was circulated prior to the Meeting.

Feedback Forms.

We had a good response to the feedback forms with very positive feedback including comments such as: very varied activities for the children, children were very happy and enjoying playing outside. Good Community feeling, enjoying socialising with other parents. Suggestions included, some shaded play area, a water station, tables and chairs outside to sit and eat the food. The Feedback Forms are available to look at which will give a full flavour of the feedback received.

Freedom Leisure (Bouncy Castle) Location 2025.

The Community Clerk advised that having spoken to Freedom Leisure about the attendance at Bersted Park this year she was advised it was not very well attended and there are no facilities available. She suggested that the Committee consider relocating the Bouncy Castle to the Hub on a Thursday and suggested that the Hub consider having the playscheme on a Thursday next year rather than a Wednesday. Having the Bouncy Castle at the Hub would be a good attraction as this can be held on the Green and will be an additional attraction to the Hub Playscheme. Freedom Leisure will remain at Jubilee Hall on Fridays.

RESOLVED TO – Agree to relocating Freedom Leisure Bouncy Castle on a Thursday from Bersted Park to the Hub for 2025.

ACTION – Community Clerk to confirm with Freedom Leisure relocating the Bouncy Castle on a Thursday from Bersted Park to the Hub for 2025, also confirm booking for Jubilee Hall on Friday.

24212

Tombola – Bognor Hospital Fete and Bersted Hub.

The Community Clerk advised the Tombola at the Hospital Fete was a great success and thanked all those who kindly gave up their time to assist. A total of £287.50 was raised at this event.

The Tombola was also held at the Hub which was well attended and had a very good Community atmosphere. A total of £93.40 was raised making a total from both Tombola's of £380.96 which will go towards Fresh Food for Families.

24213

Tea & Coffee Club – Bake a Difference – St Wilfrid's Hospice.

The Community Clerk brought to the attention of the Committee an email request to raise funds for the local Hospice by holding a Bake Sale and enquired if this was something that could be held at the Tea & Coffee Club. Discussions were held around concerns for dietary requirements and allergies. The Chairman advised more information was required around this and it was agreed to go back to the Event Fundraiser to discuss further.

ACTION – Community Clerk to contact the Fundraiser and report back at the next meeting.

24214

Reminders.

- a) Community Action Meeting Tuesday November 19th, 6.30pm.
- b) Tea and Coffee Club October 21st 2-4pm.
- c) Litter Pick September 21st, Jubilee Field.

24215

Correspondence

Receipt email for £50 donation received from Royal British Legion with reference to minute number 24045/24135.

Permission received from West Sussex Street Lighting to place poppies onto lampposts in November.

24216

Urgent Matters: None.

There being no further business the Chairman closed the meeting at 19.55

Signed

Committee Chairman Date