

**BERSTED PARISH COUNCIL MONTHLY MEETING
18:30 TUESDAY 10th SEPTEMBER 2024. AGENDA AND BUSINESS**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out on the agenda.

Reminder of standing orders 3x.

A meeting shall not exceed a period of 2 hours and items should not exceed 15 minutes.

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

3. Minutes of Council Meeting 13th August

Minutes have been circulated to Members.

4. Matters Arising from the Minutes

None notified at time of publication.

5. Reports from County & District Councillors

Maximum of 15 minutes for this item.

Councillors are requested to submit written reports prior to the meeting where possible.

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Greenway, Lury and Yeates

6. Committee Minutes

Maximum of 15 minutes for this item.

To **note** the minutes and receive any questions from Members:

- Planning Committee, 03.09.24.

7. Public Session

Maximum of 15 minutes for this item.

A resolution may be made to allow members of the public present to ask questions.

8. Financial Matters

Approve the September 2024 Income & Expenditure report for the general account.

9. DEFERRED ITEM -Parish Litter bins

Approve an additional bin for Durlston Drive if required.

10. Parish Reports:

Maximum of 15 minutes.

- a) Chair
- b) Vice Chair
- c) Clerk/RFO
- d) Deputy Clerk
- e) Community Clerk
- f) ALL Councillors reports

11. Meetings & Reminders

- a) Tea & Coffee Club, 2pm, 16.09.24.
- b) Community Action Committee, 6.30pm, 17.09.24.
- c) Finance Committee, 6.30pm, 24.09.24.
- d) Planning Committee 6.30pm, 01.10.24.
- e) Council, 6.30pm, 08.10.24.

12. Parish Litter pick schedule-Saturdays 11am

- a) Jubilee Fields-September 21st
- b) Trees Estate-October 19th

13. Correspondence (as circulated)

Any further correspondence.

14. Exempt Matters-Personnel Committee

A resolution may be made to exclude the public and press. Standing Order: 1c. Staffing Matters.

Approve Personnel Committees recommendations of 20/8/24:

- a) NALC Training Policy.
- b) Flexible working requests:
 - Deputy Clerk
 - Community Clerk
- c) 25/26 Staffing Budget.

15. Urgent Matters

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

D. Holcombe, Clerk/RFO

4th September 2024.