



**BERSTED PARISH COUNCIL MONTHLY MEETING
18:30 TUESDAY 11th FEBRUARY 2025. COUNCIL AGENDA.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business which is set out on the agenda.

Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.

Reminder of standing orders 3x.

A meeting shall not exceed a period of 2 hours and items should not exceed 15 minutes.

1. Apologies for Absence

2. Declarations of Interests

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at a time during a meeting where relevant.

3. Public Session

A resolution may be made to allow members of the public present to ask questions. **Maximum of 15 minutes for this item.**

4. Minutes of Council of 14th January

Minutes have been circulated to Members.

5. Matters Arising from the Minutes

None notified at time of publication.

6. Reports from County & District Councillors

Councillors are requested to submit written reports prior to the meeting where possible.

Maximum of 15 minutes for this item.

- a) County Cllr Greenway
- b) County Cllr Francis Oppler
- c) District Cllrs Greenway, Lury and Yeates

7. Committee Minutes and Reports

To approve the minutes and reports of the following Committees and receive any questions from members:

- a) Community Action 6.30pm, 21.01.25.
- b) Planning Committee 6.30pm, 04.02.25.

8. Financial Matters

Approve the January 2025 general account Income & Expenditure report.

9. Welcome Pack for New Residents

To approve the Community Action Committee's recommendation for this pack (CC36).

10. Meeting Times

To approve the meeting start times to revert back to 7pm. Proposed by Cllr Spencer and Cllr Woodall.

11. Bersted Parish Reports

All are requested to submit written reports prior to the meeting.

Maximum of 15 minutes for this item.

- a) Chairman
- b) Vice Chairman
- c) Clerk/RFO
- d) Deputy Clerk
- e) Community Clerk
- f) Parish Councillors reports

12. Meetings & Reminders

- a) Infrastructure 11am, 13.02.25.
- b) Tea & Coffee Club 2pm, 17.02.25.
- c) Finance Committee 6.30pm, 25.02.25.
- d) Planning Committee 6.30pm, 04.03.25.
- e) Council 6.30pm, 11.03.25.

13. Correspondence

- a) As circulated.
- b) Further Correspondence

14. Exempt Matters

A resolution may be made to exclude the public and press.

15. Urgent Matters

Urgent matters notified to the Chairman in writing in advance of the meeting. Members should note that no decision can be made.

D. Holcombe, Clerk/RFO

5th February 2025.