



## **Bersted Parish Council**

**Clerk/RFO to the Council  
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**NOTICE IS HEREBY GIVEN THAT THE FINANCE AND GENERAL PURPOSES COMMITTEE OF BERSTED PARISH COUNCIL WILL MEET AT 19:00 ON TUESDAY 23rd APRIL 2024.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business which is set out on the agenda given below.

**Members of the Committee:** Cllrs: (Chair) A. Van-Koolbergen, (Vice Chair) K. Greenway, A. Smith, G. Yeates, J. Spencer. In attendance Clerk/RFO and Community Clerk.

**Notice to all in attendance, this meeting is recorded for the Clerks use only, for the purpose of accuracy of minutes, once minutes are ratified the recording will be deleted.**

### **AGENDA AND BUSINESS TO BE CONDUCTED**

#### **1. Apologies for Absence**

#### **2. Declarations of Interests**

It is a requirement for all Councillors to make a declaration of personal and prejudicial interests either prior to commencement of meetings or at any time during a meeting where such an interest may become apparent.

**A resolution may be made to allow members of the public present to ask questions as per policy, 3 minutes per person to a maximum of 15 minutes.**

#### **3. Minutes of the Meeting of 26th March 2024.**

Approve the Minutes of the above meeting.

#### **4. Matters Arising from the Minutes**

Matters not addressed elsewhere in the agenda.

#### **5. Income and Expenditure for 2024-25**

Approve report for April as circulated by Clerk/RFO.

#### **6. Reserves 2024-25**

Approve the latest statement.

#### **7. 2024 Financial Risk Management Record (NALC/JPAG)**

Review and note 2024 changes advised by Joint Panel on Accountability and Governance Practitioners Guide 2024 (JPAG).

#### **8. Internal Auditor report on the End of Year Accounts for 2023-2024**

Review report received. Clerk/RFO will circulate this prior to the meeting.

#### **9. Standing Orders (see Memo)**

Review and approve the Standing Orders to form part of the next handbook.

#### **10. Correspondence**

Business Talktalk broadband/phone new contract prices negotiated.

#### **11. Urgent Matters**

Matters considered by the Chairman to be of an urgent nature received in writing prior to the meeting. Members should note that no decision can be made, but it may be added to the next agenda.

**Debbie Holcombe, Clerk/RFO to the Council, 16<sup>th</sup> April 2024.**